



Course software request: Viva oral assessment

TO Department Chair / fund administrator
FROM
RE Course license: Viva (about \$2 per interview, sized to my course)

What it is and why this course needs it

I would like to use Viva (vivaproof.com) in _____ this term. After each submission, Viva holds a short structured voice interview with the student about their own work and gives me an evidence report on understanding and authenticity. It addresses AI-generated work constructively. Instead of relying on detection scores, which independent reviews show are unreliable and disproportionately flag non-native English writers, every student simply demonstrates, out loud, that they understand what they submitted. I review the evidence and make every grading decision myself.

Cost and how it is typically funded

The cost is about \$2 per interview, where one interview is one student completing one assignment (the practice round and any redo attempts are included). A longer conversation format draws a little more.

My course: _____ students x _____ interviewed assignments at \$2 each = \$ _____.

It is billed as a subscription (paid once per course on a single receipt, or spread monthly; minimum \$25; self-serve up to 300 students), unused interviews roll over, and it can be cancelled or paused at any time from the billing page. It is a card purchase under typical small-purchase thresholds, with no procurement process or contract signature required. The natural budget line is the department's instructional or course-support budget, a teaching innovation grant, a professional development fund, or startup funds, as this is an instructor-held license that also develops my assessment practice. Viva issues a proper receipt instantly at purchase, and a W-9 is available on request (billing@vivaproof.com). Students pay nothing.

Risk, privacy, and what the department gets

No IT integration is required: Viva works standalone. It is also an LTI 1.3 tool, so it can plug into whichever LMS we already run if we want single sign-on, roster sync and grade passback. Setup takes less than one class period. Student data is handled under FERPA-aligned terms with a signable DPA, and a one-page student-data summary for IT review is at vivaproof.com/downloads/viva-student-data-onepager.pdf.

A 3-minute walkthrough is live at vivaproof.com/demo.